

Reference: Privacy Act 1988, Act No. 119 of 1988 as amended
<http://privacy.gov.au/publications/privacy88.doc>

Canberra City Gymnastics Club is covered by the Privacy Act 1988.

Compliance with the Privacy Act Canberra City Gymnastic Club Management Policy

The following sets out how the Club handles personal information including collection, use, any disclosure of personal information and how it is kept secure.

Collection and Use

- Ensure that statement on all enrolment forms, order forms and surveys, which advises members of the confidentiality of their personal information.
- Personal information collected will be used for the sole purpose of service provision commensurate with
- Not passing personal information on without telling people;
- Giving people the chance to see any information you hold about them if they ask;
- Keeping personal information safe; and
- If people ask, telling them how you handle personal information in your small business.